

**875—150.10(91C) Citations/penalties and appeal hearings.**

**150.10(1) Citations.** The commissioner shall issue a citation to a contractor where an investigation reveals the contractor has violated:

- a.* The requirement that the contractor be registered;
- b.* The requirement that the contractor's registration information be substantially complete and accurate; or
- c.* The requirement that an out-of-state contractor file a bond with the division.

**150.10(2) Penalties.** If a citation is issued, the commissioner shall notify the contractor by certified mail of the proposed administrative penalty, if any. The administrative penalties shall be not more than \$500 in the case of the first violation and not more than \$5,000 per violation in the case of a second or subsequent violation. In proposing a penalty, due consideration will be given to knowledge of the alleged violation, knowledge of requirements of the law, and nature and extent of the alleged violation.

**150.10(3) Appeal.** The contractor shall have 15 working days within which to file a notice of contest of the citation or proposed penalty. The notice of contest shall be filed with the commissioner who shall forward it to the employment appeal board.

**150.10(4) Appeal procedures.** The rules of procedure of the employment appeal board shall apply to administrative hearings on citations and penalties.